

## Wait List and Reservation Policies

Thank you for taking the time to find out about New Discoveries Christian Child Care and Development. If you are interested in any program at New Discoveries, we suggest you consider getting on our wait list. Because we are a year-round program, we don't have a specific enrollment date. We regularly assess openings available in each class and use the wait list to inform families when availability exists. Your position on the wait list determines when you get a call about an available opening.

Please read carefully through the following information in order that you understand the process and commitments involved.

Wait List-How it works:

To get on our wait list, interested families need to fill out the information on the following page.

We maintain one central wait list for our center. As the list is usually long, especially for the Infant (6 weeks to 12 months) and Mobile Infants (12-23 months), it is important to apply as early as possible. The average wait time for enrollment varies depending on several factors and age of your child. As children age while on the wait list, they are automatically considered for any opening into the next room.

If offered a secure spot, you will need to pay the \$50.00 Registration Fee and half of a month's tuition, which will be non-refundable if failure to start on the discussed start date. Upon start the half tuition payment will go towards your first month's tuition and the rest of tuition and supply fee will be due.



| Parent Information                      |    |                        |           |          |
|---|----|------------------------|-----------|----------|
| Parent Name:                            |    |                        |           |          |
| Address:                                |    |                        |           |          |
| City:                                   |    |                        |           |          |
| Home Phone:                             |    | Cell Phone:            |           |          |
| Email:                                  |    |                        |           |          |
| Child Information                       |    |                        |           |          |
| Name of Child 1:                        |    | Child 1 Date of        | f Birth:  | Sex: M F |
| Name of Child 2:                        |    | Child 2 Date of Birth: |           | Sex: M F |
| Program Preference:                     |    |                        |           |          |
| Type of Enrollment: Full-Time           |    | e                      | Part-Time |          |
| Preferred Date of Enrollment: Flexible? |    |                        | Flexible? | Y N      |
| Circle Type of Program: Infar           | nt | Toddler                | Preschool | Pre K    |
| How did you hear about us?              |    |                        |           |          |
| Comments:                               |    |                        |           |          |